

President Position Description

Purpose

The role of the President is to provide leadership, guidance and support to the club, committee and its members. The President drives the sustainability and growth of sport within the association and ensures the successful facilitation of rides and/or events.

Responsibilities

- Chair committee meetings to ensure they are run effectively and efficiently.
- Creating an agenda for committee meetings.
- Ensure committee members are fulfilling their responsibilities.
- Assist committee when required.
- Be a spokesperson and represent the club.
- Oversee and facilitate planning strategy and budgeting.
- Assist in succession planning and promoting the development of committee members.
- Proactively review the club's constitution if and when required.
- Report on the committee activities at Annual General Meetings.
- Ensure appropriate WHS, risk management and WWCC are followed and in place.
- Act as a signatory for the club in legal and financial purposes.

Skills

- Knowledge of the clubs activities, roles and responsibilities.
- Approachable and good at building and maintaining relationships with members and the committee.
- Leadership.
- Effective communication
- Be open to change.

Pre-Requisites

- Current First Aid Certificate
- Current Working With Children's Check