

# AUSCYCLING

## 2023 Annual General Meeting

### Annual General Meeting – Saturday 13<sup>th</sup> May 2023

#### Briefing Paper

#### Overview

As per the notice of Annual General Meeting (AGM), AusCycling will hold its AGM on Saturday 13<sup>th</sup> May 2023 at 1.00pm (AEST)

#### Registration

The link to register your club voting delegate to attend the AGM will be issued via email by Monday 24<sup>th</sup> April 2023. Please register **ONE** voting club delegate to attend. You may register a second club delegate as a non-voting delegate in accordance with the information below.

If a representative from your Club is unable to attend the meeting, we ask that you nominate a proxy. Your club can nominate a proxy using the registration form.

#### Lumi Platform

Given the geographic diversity of the club network, AusCycling will continue to use technology platforms to deliver our AGM's. We understand this is a relatively new process for everyone and it will take some time to get used to, as we work through teething problems.

Following a thorough review of last year's process and with clarity of the complexity of AusCycling's voting requirements, we have decided to continue using the Lumi platform.

We'll continue to review and evaluate our systems annually, to ensure the process is as smooth as possible for members.

#### Annual Report

The 2022 AusCycling Annual Report will be available on the AusCycling website by **Friday 28<sup>th</sup> April 2023**.

#### Further Information

The AusCycling AGM webpage will be a consistent source of the most up to date information in relation to the AGM <https://www.auscycling.org.au/page/about/agm>

We will keep a live FAQ document on the website. If you have any additional questions, please do not hesitate to contact [agm@auscycling.org.au](mailto:agm@auscycling.org.au)

#### FAQs

##### Why is AC not holding AGMs in person?

Given the geographic diversity of our Member Club network, it is not feasible to hold the AGM in one physical location and expect members to travel. Holding our AGM virtually is the most efficient way to conduct these meetings.

##### I have registered my voting club delegate for the AGM, can another club delegate attend the meeting too?

Only **ONE** registered voting club delegate will have access to join the meeting as a voting member. If a second non-voting delegate or other members of your club would like to attend, they will need to join the meeting as a **GUEST**. Anyone can join the AGM as a guest, noting that they will not have the ability to ask questions or debate during the

meeting. The link to join as a guest will be circulated to all Individual Members by 11<sup>th</sup> May 2023 and will be available on the AusCycling AGM webpage.

#### **How do I register my club voting delegate?**

You can register your club voting delegate via the registration link that will be emailed directly to your registered club contacts by Monday 24<sup>th</sup> April 2023. Only **ONE** club voting delegate can be registered, and the form can only be filled out once. If you have any issues with the form or registering your delegate, please contact [agm@auscycling.org.au](mailto:agm@auscycling.org.au)

#### **I can't attend the AGM, will it be recorded?**

Yes, the AGM will be recorded and available to watch following the meeting.

If a representative from your Club is unable to attend the meeting, we encourage you to nominate a proxy, who can vote on behalf of your club.

#### **How do I participate in the AGM on the day?**

The link to join the AGM will be sent to you via email and it will also be available for access on the AusCycling AGM website on the day of the AGM. A full guide on how to access the AGM from your device will be released prior to the AGM and circulated for your information.

#### **I am registered to attend the AGM as the voting delegate for our club, but I am no longer able to attend, what do I do?**

Please email [agm@auscycling.org.au](mailto:agm@auscycling.org.au) immediately to advise who will be attending in your place. If you do not have anyone to attend in your place, please nominate a proxy instead.

#### **Who do I contact if I have issues accessing the AGM on the day?**

Please email [agm@auscycling.org.au](mailto:agm@auscycling.org.au) with any issues you may be having. There will be several staff responding to queries on the day to assist.